

## **INSTRUCTIONS FOR SUBMITTING THE APPLICATION FOR FACULTY POSITION**

The online faculty application form consists of two pages where the following information needs to be entered:

- Personal Details
- Educational Qualification
- Work Experience Details
- Courses Taught
- Academic Guidance
- Publications (Journals, Conferences & Books)
- Referee Details (3 referees)

The third page (Faculty Application Details page) displays the information entered by you in the first two pages. The information can be edited by clicking on the links available on the third page.

**You are required to save a PDF copy of the third page by clicking on the ‘Print/ Save’ button available at the bottom of the page.**

Once you have saved the page ‘Faculty Application Details’, you can proceed to submit the online form.

The last page (Acknowledgement) confirms that your online application has been successfully submitted and received by us.

Further, you are required to email us scanned copy of the following documents:

1. Saved PDF of the details filled in the form (Faculty Application Details page)
2. CV with photograph at the top right corner
3. Degrees & Marksheets (Xth Onwards)
4. Experience Certificates, if applicable
5. Category Certificate (SC/ ST/ OBC/ EWS/ PwD), if applicable

Email ID- [facultyrecruitment@iiml.ac.in](mailto:facultyrecruitment@iiml.ac.in)

All correspondence relating to faculty recruitment should be directed to the above-mentioned Email ID.